

MINNESOTA STREETCAR MUSEUM

Meeting Minutes

Board of Directors Meeting

Saturday, January 9, 2010

Linden Hills Park Recreation Center Building

Directors Present: Dave French Jim Vaitkunas
 Aaron Isaacs Darel Leipold
 Scott Heiderich Bob Bayers
 Bruce Kobs

Directors Absent: Chris Heck

Others Present: John Prestholdt Rod Eaton
 Joe Metzler Jim White

Call to Order. The meeting was called to order by Board Chair Dave French at 9:10 AM.

Approval of Agenda. The agenda for this meeting was approved after the following amendment: move to the top of the agenda the consideration of the motion by the Chair to appoint Bruce Kobs to be a Director and Joe Metzler's Lake Harriet chalet station presentation.

Approval of Minutes of the Board meeting held on 9/26/09. The minutes of the Board meeting held on September 26, 2009 was approved as amended. Scott Heiderich recommended change to the wording on the bottom of page 5 relative to Aaron Isaacs and Dave French agreeing to run for re-election, which change was made.

Appointment of Director to Replace Bob Johnson. Chair French reported that Bruce Kobs has agreed to serve on the MSM Board of Directors to replace Bob Johnson and to stand for election at the Museum's annual meeting scheduled for March 11, 2010.

Motion: Made by Scott Heiderich, 2nd by Bob Bayers.

R. Bruce Kobs is appointed as a Director on the MSM Board of Directors to fill the vacancy created by Bob Johnson's resignation. The Board further endorses Bruce as a candidate to fill Bob Johnson's term on the Board at the election to be held at the annual meeting in March, 2010.

Motion passed unanimously.

Chalet Station and Glenwood Park Presentation. Member and Restoration Architect Joe Metzler gave the Board a fine presentation on the research he has done on the Linden Hills chalet style station. Much discussion occurred during and following the presentation and what should happen next with this project. The Board recommended that this presentation be given at our annual meeting in March and also to local historical groups like the Linden Hills Historical Society. An article in the *Twin City Lines* history magazine would also be a good thing and Aaron Isaacs stated he would work with Mr. Metzler on this.

Glenwood Park Shelter Move. Aaron Isaacs gave a quick background summary on this project. Aaron will meet with Jon Gurban, Park Board Superintendent on the move in the next few weeks. The move of the shelter has to be approved by the city and the Park Board which has slowed the project. We hope that some portion of the expense to move the shelter can be funded by the Park Board.

Treasurer's Report. Treasurer Scott Heiderich made a brief report on how the budget was developed by the MSM Finance Committee and the things they considered in developing the budget. Brief discussion followed on just a couple of items including some extra funds for photo reproduction. The consensus was that any extra funds for photo archival expenses over what has been budgeted this will come from the Museum's general reserve.

Motion: Made by Bob Bayers, 2nd by Bruce Kobs.

To approve the 2010 annual MSM Budget as presented by the Museum's Treasurer.

Motion passed unanimously.

The Board also concurred in the Treasurer's year-end reports previously sent to the Board and other interested parties approximately 3 weeks ago.

Corporate Secretary's Duties & Responsibilities. Jim Vaitkunas gave a brief report on the duties and responsibilities of the Museum's Secretary and handed a job description sheet to all attendees. Vaitkunas then spoke on the three Museum policies that had been previously approved by the Board.

1. Policy No. 2 – Reproduction and Use of MSM Photographs and Images
2. Policy No. 6 – Volunteer Time Accounting
3. Policy No. 7 – Collections Policy

These policies were written earlier in the history of the Museum and did not use a uniform paragraph numbering system and were not in a format that was easy to read and reference. The policies were modified to correct these minor discrepancies but no changes in content were made other than to correct obvious typographical and grammatical errors. Scott Heiderich commented that he noticed several items in policy No. 7 that appeared to not be in consonance with how we do things in MSM. Chair French replied that Scott needs to then get with the proponent for this policy, Aaron Isaacs and discuss with him what needed to be changed and why. John Prestholdt also commented in reference to policy No. 6 that there was a lot of volunteer time out at Excelsior that was not being recorded by the volunteers. These hours are important for both giving a member the right to vote at our election and to record the volunteer time for use in grant applications.

After further discussion, the Board concurred with the format revisions made to the three policies already approved by the Board.

General Superintendent's Report. Using a pie chart format, General Superintendent Rod described the income breakout for 2009 and the 2010 budget's expense projection. Rod also discussed the major goals he has set for 2010 by a handout given to all Directors and that he has the major events for 2010 already planned for the most part. He stressed the

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importance of increasing revenue from special events and through merchandise sales. Rod then went thru each project describing what he plans to do with them.

Electronic Vote Approval. There were no electronic votes conducted by e-mail since the last Board meeting.

Isaacs Car barn Sprinkler System. John Prestholdt gave an update on the activation of the sprinkler system in the George Isaacs car barn. The system is in place but the water is not yet turned on because the alarm system is not yet activated. The pressure test with air also still needs to be done. John was not sure about the Linden Hills station's alarm status. In summary, the work is going slower than we wanted or anticipated. The project also involves new locks and keys and Karl Jones has been doing great work with this whole project as he was at the barn every day working with the alarm people. The work has been going much slower than expected but it will eventually get done.

Grant Application Report. Aaron Isaacs reported on the Minnesota Legacy Grant program that will be administered by the Minnesota Historical Society and approved by the State Legislature. The annual grants will amount to around \$32 million and will be awarded on different levels depending on the estimated cost of the projects. Mr. Isaacs has attended the training sessions and found that major construction projects like building the car barn extension, would not qualify for the funds. Mr. Isaacs reported on the status of the two applications he has submitted to date: rebuild Winona No. 10 roof; and, the move of Glenwood Park shelter. He plans to resubmit these applications soon with changes recommended in feedback received from MHS. Aaron also reported on the 20th Century Railroad Club's grant program and it looks like we would qualify for two grants: (1) repair the two GE-800 motors for Winona No. 10 for a total of \$10,000; and, (2) move the Glenwood park shelter. There were also several other projects for which Aaron planned to submit grant applications.

Appointment of Nominating Committee. Because there were no nominations from the general membership there is no need to create the Nominations and Elections Committee.

Other Business.

Excelsior Streetcar Line Report. Bruce Kobs has agreed to be the new Superintendent of the Excelsior Streetcar Line replacing Bob Johnson. Bruce presented his plans for the coming season and described several projects that ESL hopes to accomplish. Bruce commented that we need to dispose of the two large traction motors that are currently stored at the rear of the ESL car barn to make room for the items coming from the Lake Shore Electric collection in Cleveland. Jim Vaitkunas stated that he'll make one last attempt to get rid of the motors by sending out an announcement to the ARM Parts Committee correspondents. If no other museum wants them than we should sell them to a scrap dealer if the dealer will take them. Bruce then gave a brief report on performance statistics shown on several summary sheets and charts he gave to each Director. He also gave a quick report on the management team that will be doing the work at ESL during the coming year as follows.

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EXCELSIOR STREETCAR LINE

2010 Management Volunteers

General operations and management-----Bruce Kobs
Advertising and Promotion-----Bob Wetherall, Bruce Kobs
Bookkeeper-----Chip Kemppainen
Building and Grounds-----Marsh Ginthner
Car Cleaner-----Teresa Babler and Foremen
Cashier-----Bruce Kobs
Charters-----Kristen Jacobs
Crew Caller-----Marv Krafve
Displays-----Bruce Kobs
Recruiting-----All ESL Operators and Foreman
Special Events-Apple Day, Halloween, Christmas---Teresa Babler and Todd Bender
Streetcar Maintenance:
 Lubrication-----Clyde Stephens
 Car Readiness-----Ken Albrecht, Tom Fairbairn, Jim Willmore
 2010 Trip Sheet Follow-up-----Bob Johnson
 Overhead and Track-----Scott Heiderich

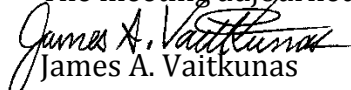
Several Board Members commended Bruce and others at ESL for their great work out there especially with the historical displays that had been set up in the ESL "ready barn."

Museum telephone line 952-922-1096. John Prestholdt requested that the museum's phone number be switched to another location since he will be moving to another home within the next few months. Scott Heiderich said that he and Karl Jones will take care of moving the phone line and setting up an answering system with the telephone company.

Selby Tunnel Interpretation Project. Member Jim White discussed with the Board his work to gather funds to restore and interpret a part of the Selby tunnel in St. Paul. Mr. White asked the Board's permission to have the Museum act as co-sponsors for the Selby Tunnel project and to let this project use the Museum's 501c3 status to receive donations. There followed much discussion/debate regarding this proposal and its impact on the Museum. Scott Heiderich suggested that Jim contact the local neighborhood council to determine whether it would be able to sponsor the project. Mr. White then asked for the support of the Board and everyone agreed that MSM would support the project with photos and historical support but that the Board would not want to make this project a formal project of the museum.

Determine date of Next meeting: The next Board meeting will be held on May 1, 2010 at the George Isaacs carbarn.

The meeting adjourned at 11:40 AM.


James A. Vaitkunas
Corporate Secretary